

### DONATION

Donation allows E8PA members to donate their E-points for a 10% down payment towards a new distributor purchase. In other words, the new purchaser pays *90% of the machine price* and the remaining *10% are paid by E-points* from the Donator.

The donation doesn't include tax, shipping and warranty. And when the new purchaser chooses to pay with installments, the donation amount will be deducted from the down payment.

The Sponsor/Upline donator will contribute with a fixed number of E-points. And the discounted amount on the payment is also fixed for each machine (see the table below). Please see your branch's donation form to verify the amount in your country's currency.

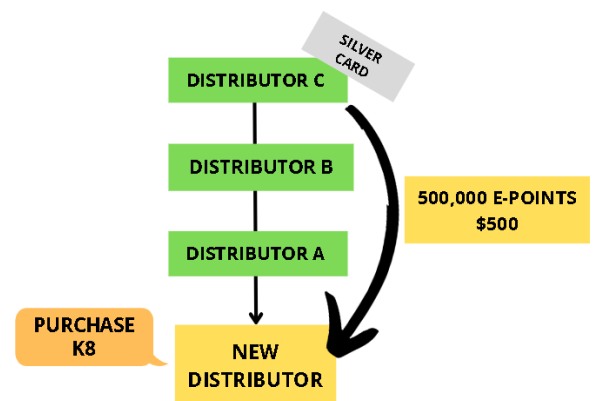
Machine	E-Points Contribution	10% of Machine Price
<b>K8</b>	500,000	USD 500
<b>SD501</b>	380,000	USD 380
<b>SD501 Platinum</b>	430,000	USD 430
<b>JR IV</b>	300,000	USD 300
<b>SUPER 501</b>	600,000	USD 600
<b>SD501U</b>	500,000	USD 500
<b>ANESPA DX</b>	300,000	USD 300

### The Donation Process:

1. The Donator or the new purchaser submit the Donation Form with the Product Order Form to the Branch.
2. Branch will check if:
  - a. All the information in donation form is filled;
  - b. The Donator/Sponsor has enough E-points;
  - c. The payment with installment is possible or not. (The donated amount cannot be over the first down payment amount).
3. The new purchaser will be charged the **discounted amount** (total amount-donated amount), and not full unit price. *E8PA Office doesn't give refunds or cash back.*
4. Branch processes the order and emails to the E8PA office ([e8pa@enagic.co.jp](mailto:e8pa@enagic.co.jp)) informing that the donation sale has been registered. Please attach the Product Order Form and the Donation Form in the email.
5. E8PA office deducts E-points and sends a confirmation email to the branch.
6. Branch sends a debit note to the E8PA office, in order (timeline) of submitted donations or by the guidelines established mutually.

### Example:

- A new distributor wants to purchase a K8 from Distributor A. The upline Distributor C can donate \$500 (500,000 E-Points) towards the purchase.
- Then, the new distributor will pay full amount (machine price + tax) - \$500 (donated amount).
- E8PA Office will deduct 500,000 points from the Donator.





# ENAGIC 8 PROSPERITY ASSOCIATION®

## DONATION AND REIMBURSEMENTS PROCESS

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### TRAVEL REIMBURSEMENT

E8PA members can use their accumulated E-points for themselves, family members, or down-line distributors to reimburse travel expenses for participating in Enagic-sponsored events.

Also, E8PA Office encourages distributors to have their own personal seminars and/or training sessions, even for small group events. In this case, only the event host can reimburse for the event expenses. Participants are not eligible to reimburse for the tickets in the private event.

To receive the reimbursement, the distributor must have E8PA membership and have E-points accumulated. The distributor is financially responsible to pay for the expenses if the accumulated E-points do not cover the full amount of the expenses.

The process is:

1. After participating in the Enagic-sponsored event, the E8PA member must send the Reimbursement form filled and attached copies of original receipts to E8PA Office by email ([e8pa@enagic.co.jp](mailto:e8pa@enagic.co.jp)).
2. When hosting an event, the distributor must send the form, copies of receipts, pictures of the event and list of attendees.
3. E8PA Office will deduct the accumulated E-points according to the requested amount in USD (*the currency will be calculated on the day of the receipt*).

If the requested reimbursement amount exceeds the available E-points, then only the equivalent amount to available E-points balance will be reimbursed.

4. E8PA Office will contact Branch requesting the payment to the distributor.
5. Branch sends a debit note to the E8PA office.

### MACHINE MAINTENANCE FEE REIMBURSEMENT

E8PA members can use their accumulated E-points to reimburse services related to the machine maintenance fee, such as deep cleaning, repairs and shipping fees. Maintenance service must be made at Enagic's designated location.

The process is:

1. Send the Reimbursement form and the official receipt attached in the email to E8PA Office.
2. The E-points will be deducted according to the requested amount in USD.
3. E8PA Office will contact Branch requesting the payment to the distributor.
4. Branch sends a debit note to the E8PA office.

### EDUCATIONAL FEE REIMBURSEMENT

E8PA members can use their accumulated E-points for reimbursement for admission/tuition for College and University.

If the Distributor has paid the tuition fee, he/she can use his/her E-points to cover the student's college/university tuition. Also, it is possible to donate accumulated E-points to another E8PA member in your own downline who wants to be reimbursed for the paid tuition fees.

The process is:

1. The E8PA member applying for the educational reimbursement sends the form with the official receipt from the Institution to the E8PA Office.
2. The E-points will be deducted according to the requested amount in USD.
3. E8PA Office will contact Branch requesting the payment to the distributor.
4. Branch sends a debit note to the E8PA Office.