



# ENAGIC PHILIPPINES, INC.

**FOR OFFICE USE ONLY**

**DISTRIBUTOR ID**

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16th Flr, RCBC Corporate Center Bldg., 26th & 25th Street Bonifacio Global City, Taguig City Tel:632-519-5508 Fax: 632-519-1923

## PRODUCT ORDER FORM & DISTRIBUTOR AGREEMENT (Please use ENGLISH BLOCK LETTERS)

### APPLICANT INFORMATION

\*Please attach a copy of two (2) valid governments ID or Business Registration/Permit

SURNAME								GIVEN NAME/COMPANY NAME								MIDDLE NAME	
T.I.N. or BUSINESS PERMIT No. (REQUIRED)								DATE OF BIRTH (DD/MM/YY)								<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
														<input type="checkbox"/> RESIDENT			
														<input type="checkbox"/> NONRESIDENT			

HOUSE NUMBER	STREET	CITY
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LANDLINE NUMBER	MOBILE NUMBER	E-MAIL ADDRESS
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APPLICANT REGISTER:  AS A DISTRIBUTOR  AS AN END USER  MEMBER  TOKUREI [Cancellation Date: \_\_\_\_\_]

\*Please provide a copy of TIN ID & BDO ACCOUNT below

### SPONSOR INFORMATION

SPONSOR'S DISTRIBUTOR ID	SPONSORS' NAME
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REGISTER THE APPLICANT AS ( ) A	ADDRESS	CONTACT NO.
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### PRODUCT ORDER

PRODUCT	_____	<input type="checkbox"/> CONSIGN	PAYMENT METHOD:
SERIAL NO.	_____	BY: _____	CASH _____
UNIT PRICE	_____	(6A NAME)	REMITTANCE _____
TAX	_____	ON: _____	CHEQUE _____
SHIPPING/HANDLING	_____	(DATE)	6A SUPPORT _____
TOTAL	_____		CREDIT CARD _____
SALES INVOICE #	_____		E-PAYMENT _____
			DOWNPAYMENT _____
			MONTHLY AMORTIZATION _____

\* All monthly amortization will be automatically debited every 20th of the month.

### SHIPPING DETAILS

RECEIVER NAME	CONTACT NO
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SHIPPING ADDRESS	<b>FOR PICK UP IN CEBU OR DAVAO BRANCH:</b>
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YES (if Yes, please pay 1,000.00 branch release fee directly to Enagic Manila Office)  NO

COURIER/ WAYBILL NO:
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APPLICANT SIGNATURE / DATE	SPONSOR SIGNATURE / DATE	ENAGIC PHILIPPINES, INC.
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### BDO ACCOUNT DETAILS ( FOR COMMISSION PURPOSES)

NAME: _____	DATE: _____
BDO ACCOUNT NUMBER: _____	RECEIVING STAFF: _____
BRANCH NAME: _____	

### \*\*AUTOMATIC HIGH GRADE FILTER PURCHASE AUTHORIZATION

I hereby certify that the information provided on this form is complete and accurate. I authorize Enagic Phils, Inc. to automatically charge/renew on the credit card details below for the filter order every SIX MONTHS upon the date of this purchase. Free shipping of filter applies on this agreement.

Credit Card No: _____
Card Holder Name: _____

Expiration Date: ____ / ____
Card Holder Signature: _____

I prefer to remind me after six months on the contact details above for the filter purchase.

## **REPLACEMENTPOLICY**

### **Rationale**

Enagic Philippines Inc. shall replace the product if the product is of substandard quality.

### **Time Limit**

Distributor/User must return the defective product within seven (7) days from date of receipt of the product. Enagic Philippines, Inc. reserves the right for explanation and decision for replacement. Product must be confirmed upon receipt.

### **Procedure**

1. If a problem arises from installation, please inform your distributor to see how the problem may be solved. If your sponsor cannot solve the problem, please contact Enagic Philippines.
2. Please bring or send your product to **16th Floor, RCBC Tower, 26th and 25th Streets, BGC, Taguig City**. Please note distributor's/user name, ID, contact information and the defect.
3. The purchaser shall be responsible for the replacement and the shipping charges. All shipping charges shall not be refundable.
4. Enagic Philippines, Inc shall not be responsible for damages caused by carriers of your choice. If your product is damaged during shipment, the product shall not be replaceable.
5. Enagic Philippines, Inc. shall inspect the product and make decision to replace the unit or not. Once replacement decision has been made by the Management, Enagic will contact you by email or phone.

## **RETURN POLICY**

### **Rationale**

Enagic Philippines Inc. shall accept the return of the product if the product is in a new and unused condition.

### **Time Limit**

The company shall accept the return of the machine/s if the machine/s is in new, unused, and resalable condition; must be in its original packaging with complete warranty documents, manuals and accessories. This shall mean that the machine/s does not have scratches, marks, must not have lost or missing part and must not have any damages. Distributor or User must return the product within 60 days. The company reserves the right to inspect the machine and make decision for return.

## Procedure

1. Please contact our staff by email, phone or fax before coming to the office.
2. Please bring the copy of Product Order Form & Distributor Agreement and sales invoice.
3. All returned items must be in a new and unused condition; must be in the original packaging and with complete warranty documents, manuals and accessories. **"New and Unused"** shall mean that the item/machine does not have scratches, marks or blemishes; must not have lost or missing parts; must not have any damages due to personal use, misuse or negligence.
4. Enagic Philippines, Inc. shall not accept any return of item with any indication that it has been used. A machine shall be considered used once water has run through it.
5. The purchaser shall be responsible for the return and the shipping charges. All shipping charges shall not be refundable.
6. Enagic Philippines, Inc. shall not accept returns with damages caused by carriers of your choice. If your product is damaged during shipment, Enagic Philippines, Inc. shall not accept the return. Management shall decide to approve returns. The Distributor/User shall be informed of the decision by Enagic Philippines, Inc. Enagic Philippines, Inc. shall require a sponsor or an upline to repay whatever commissions and bonuses have been paid on the sale of the product.

## Short Supply

If stock is in shortage for replacement, Enagic Philippines, Inc. shall contact the Distributor/User by email or telephone if stock is available.

### Note:

Enagic Philippines, Inc. shall not permit the return or replacement of defective or damaged products due to mishandling. Enagic Philippines, Inc. reserves the right to an explanation and decision on refund and on replacement policies.

I acknowledge that I have read and understood the Return and Replacement Policies and agree to the terms and conditions set forth above.

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Applicant/User Signature/Date

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Distributor Signature/Date



**Enagic Philippines, Inc.**

16F RCBC Tower 26th and 25th Streets  
Bonifacio Global City, Taguig City, Philippines  
Tel: (632)519-5508 Fax: (632)808-3885

## **ENAGIC IONIZERS PRE-FILTER REQUIREMENTS**

Pre-filters are required for optimum operation of all water ionizer installations. This is due to the quality of water throughout the Philippines. The installation of pre-filters shall allow the machine filter to be utilized more efficiently to enhance the operation of the ionizer. Please purchase your own set of pre-filters from department stores who sell water filtration systems.

### **Take note of the following recommendations:**

Pre-filters used in SOFT WATER should have a minimum of two (2) canisters with the following three types of filter cartridges:

**1. Five (5) micron sediment.** Filters, dirt, rust and other contaminants. Fiber cartridges are available. Fiber cartridges are disposable.

**Maintenance:** The five (5) micron sediment filter needs to be changed with the change of its appearance. The white filter will turn brown as the trapped sediment level increases. The filters should be changed at any time based on visual appearance. To determine the life of the filters, turn the filters upside down. If the brown color reaches the plastic core, the filtration capability of the filter has been fully utilized. This is the time to change cartridge. Another indicator to change filter is when the water flow through the machine is slow or has stopped. The pre-filter may be clogged.

**2. Carbon Charcoal.** These filters chlorine and prevents unpleasant odor. Disposable.

**Maintenance:** The carbon charcoal filter may be changed every three (3) to six (6) months depending on the chlorine level in the tap water. Periodic chlorine tests on the filtered water that flowed through the pre-filter unit before it flows through the ionizer will determine when this filter needs to be changed. To test this pre-filter, pull off the white machine hose connection to the filter. Turn on the faucet and let the water flow through the pre-filters. Collect a sample of water coming out of the carbon charcoal spout. Test for chlorine. If the chlorine test is positive, the pre-filter is not working. Change the carbon charcoal cartridge.

**3. Ion Exchange Filter.** This filter, if required, shall be installed as a third (3<sup>rd</sup>) canister. This acts as a water softener device that removes minerals from very hard water.

Using HARD/DEEP-WELL WATER would not guarantee the same function of the machine as that of SOFT WATER. It could clog the machine. Frequent E-cleaning is required, two (2) times a week at the least. With the above details in mind and with the knowledge of the E-cleaning requirement, Enagic Philippines, Inc. shall hold the right to decline any complaint concerning solidification of minerals or clogging of the plates.

The pre-filter canisters may be purchased from Enagic Philippines, Inc. as well as from various pre-filter stores that sell water filtration systems.

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Applicant Signature over Printed name/Date



**Enagic Philippines, Inc.**

16F RCBC Tower 26th and 25th Streets  
Bonifacio Global City, Taguig City, Philippines  
Tel: (632)519-5508 Fax: (632)808-3885

## **SPONSORSHIP AGREEMENT**

Date: \_\_\_\_\_

I, \_\_\_\_\_ (Name of Applicant), hereby confirmed that my direct sponsor is MR./MS. \_\_\_\_\_ (Name of Sponsor) with ID number \_\_\_\_\_.

\_\_\_\_\_  
Applicant Signature over Printed Name/Date

\_\_\_\_\_  
Sponsor's Signature over Printed Name/Date



**Enagic Philippines, Inc.**  
16F RCBC Tower 26th and 25th Streets  
Bonifacio Global City, Taguig City, Philippines  
Tel: (632) 838-2457 / 519-5508 Fax: (632)808-3885

## DISTRIBUTORSHIP AGREEMENT

This Distributorship Agreement (the “**Agreement**”) is made and entered into this \_\_\_ day of \_\_\_\_\_ 2018 (“**Effective Date**”), by and between:

**ENAGIC PHILIPPINES, INC.**, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address at 16<sup>th</sup> Floor RCBC Savings Corporate Center, 26<sup>th</sup> and 25<sup>th</sup> Streets, Bonifacio Global City, Taguig, Philippines, represented herein by its General Manager, **Sueiko Swanson**, hereinafter referred to as “**Enagic**”;

- and -

\_\_\_\_\_, of legal age, Filipino, [civil status], with residential address at \_\_\_\_\_, hereinafter referred to as the “**Distributor**”;

(Enagic and Distributor shall hereinafter be collectively referred to as the “**Parties**”, and the “**Party**” shall mean any of the Parties individually.)

### WITNESSETH: That -

**WHEREAS**, Enagic is engaged in the business of directly selling and marketing its water treatment system devices/machines, its parts, and its accessories (“**Products**”) through independent distributors;

**WHEREAS**, the Distributor was introduced to the Products and he became interested to sell the same, specifically Leveluk series or Anespa machines;

**WHEREAS**, the Distributor has applied to become a distributor of Enagic;

**NOW, THEREFORE**, for and in consideration of the foregoing and of the following terms and conditions, the Parties hereto agree as follows:

## **SECTION 1. APPOINTMENT.**

1. The Distributor shall be appointed as a distributor of the Products during the term of this Agreement if:
  - a. He has submitted an accomplished Product Order Form and any other documents which may be requested by Enagic, and
  - b. Enagic accepted and approved the Distributor's application.
2. Upon his appointment as a distributor, the Distributor becomes a self-employed individual. The Distributor shall be able to manage his own time and to determine his own method of sale, subject only to this Agreement, Policies and Procedures, and Distributor Handbook (the latter two documents are referred to as "**Manual**").
3. Any violation of the terms and conditions of this Agreement may lead to penalties or even the termination of this Agreement based on the parameters laid down by Enagic.

## **SECTION 2. TERM.**

1. Unless sooner terminated, this Agreement shall be effective for a period of three (3) years, commencing on \_\_\_\_\_ until \_\_\_\_\_ (the "**Term**").

Thereafter, it is renewable for such period and under such terms and conditions as may be agreed in writing by the Parties.
2. Should the Parties continue their relations after the Term without having executed a written renewal, they shall continue to be governed by the applicable provisions of this Agreement except for the Term, which shall subsist on a month to month basis.
3. If the Distributor shall voluntarily surrender the product/s to Enagic, this Agreement shall be terminated. Any payments previously made to Enagic shall not be refundable.

## **SECTION 3. RIGHTS OF DISTRIBUTOR.**

1. After appointment, the Distributor shall have the right to distribute the Products and to enjoy the benefits of being a Distributor in accordance with the Terms and Conditions set forth herein.
2. Should the applicant register only as a "user", he shall have no right to enjoy the benefits of being a distributor.

**SECTION 4. REPRESENTATIONS OF DISTRIBUTOR.** The Distributor represents that he understands the following:

- a. Enagic's rules and regulations, especially about Enagic's operations and transactions with Distributors;
- b. Enagic's authority to revise the prices of products and the new prices will become effective upon publication;
- c. Enagic's authority to revise and change the terms and conditions from time to time and without prior notice.
- d. Distributor's responsibilities as laid down in this Agreement and other documents provided by Enagic;
- e. Benefits to be received from the promotions and sales of Products, and introduction of new distributors;
- f. Categories, prices, characteristics, quality and purpose of the Products;
- g. Terms, conditions and scope of Product warranty;
- h. Conditions on Distributor's withdrawal from Enagic's marketing organization, as well as his rights and obligations resulting from such withdrawal; and
- i. Other matters reasonably expected to be understood and considered by a prudent Distributor of Enagic's Products.

**SECTION 5. OBLIGATIONS OF DISTRIBUTOR.** The Distributor shall:

1. Comply with all the statutory requirements and prevailing rules and regulations which may be issued by government entities such as, but not limited to, the Bureau of Internal Revenue.
2. Issue an Official Receipt for all the commissions he shall receive from Enagic.
3. Comply with all the terms contained in the Manual, which are deemed incorporated into this Agreement.
4. Not re-package or re-label the Products or to sell the Products under any other name or label.
5. Refrain from producing, selling and using, for the purpose of advertising, any written or recorded materials which have not been expressly approved or provided by Enagic. The Distributor's statements and representations in relation to the Products should be confined to those contained in publications issued/circulated by Enagic.
6. Not make medical claims concerning any Product at any time. The Products are not medications and shall not be claimed to treat diseases or physical conditions. The Distributor shall also immediately inform Enagic should he find violations of the aforesaid obligation.



7. Not make any misleading, unfair, inaccurate or libelous statements regarding Enagic or other persons (including competitors), their products or businesses.

## **SECTION 6. MISCELLANEOUS PROVISIONS.**

1. **INCORPORATION BY REFERENCE.** The terms and provisions as provided in the Manual are hereby incorporated by reference and made an integral part hereof.
2. **CONFLICTING PROVISIONS AND INTERPRETATION.**
  - a. To the extent that the provisions contained in this Agreement are inconsistent with those contained in the Manual and any other document, instrument or agreement executed pursuant hereto, the terms and provisions contained herein shall control unless such other document states that it modifies and amends the terms and conditions of this Agreement. Otherwise, such provisions shall be considered cumulative.
  - b. If there is a discrepancy between any clause of this Agreement and the oral interpretation made by a Distributor or employees of Enagic, the clause of this Agreement shall govern. Any changes to this Agreement must be in writing and must be agreed by both parties, and any notice and communication required or permitted under this Agreement shall be in writing and shall be delivered either by hand personally or by registered mail.
3. **AMENDMENT.** Any amendment to this Agreement, Manual or any other document executed pursuant hereto should be made in writing and duly published by Enagic in its literature. The amendment shall become effective upon its publication.
4. **NO RELATIONSHIP.**
  - a. Nothing in this Agreement shall be construed to establish a partnership, joint venture, agency or employee-employer relationship between the Parties hereto.
  - b. The Parties further agree that all business activities contemplated under this Agreement shall be performed by them as independent entities and that each Party hereto has no power to obligate, contract, supervise or commit in any way the other Party hereto.
  - c. The relationship between Enagic and the Distributor is that of seller and buyer. The Distributor shall act as an independent party buying for itself and selling in its own name for its own account and at its own risk.

5. **INTELLECTUAL PROPERTY.**

- a. The Distributor recognizes and acknowledges that the Enagic trade name, logo, copyrighted materials, trademarks, or any service marks (“**Marks**”) are the property of Enagic.
- b. The Distributor shall not use the Enagic trade name, logo, copyrighted materials, trademarks, or any service marks, unless expressly authorized by Enagic.

6. **FREE AND HARMLESS.** The Distributor shall hold Enagic free and harmless from all liabilities, claims, causes of action, losses or damages, whatsoever, other than that directly caused by the gross negligence of Enagic or its officers and employees, by reason of, based upon, or arising out of any breach by the Distributor of any terms and conditions of this Agreement.

7. **CONFIDENTIALITY AND NON-DISCLOSURE.** Each Party shall not, at any time or under any circumstance, directly or indirectly communicate or disclose (or tolerate any communication or disclosure) to any third person, or otherwise use or benefit (or allow any such use or benefit) from all confidential or proprietary information, intellectual property, customer or client data and confidential facts relating to or concerning the customers, products, technology, trade secrets, systems or operations, or other confidential information regarding the property, business, operations and affairs, of either Party (the “**Confidential Information**”). The Parties agree that the nature, terms and conditions stipulated in this Agreement constitute Confidential Information.

Moreover, each Party agrees (a) to use the maximum degree of care to observe and enforce the confidentiality of any and all Confidential Information and (b) to ensure that its employees, agents and consultants who have access to the Confidential Information shall keep such information in strictest confidence.

This, however, is without prejudice to the following exceptions: (i) when the other Party has specifically consented in writing to the same; (ii) when the Confidential Information is generally available to the public at the time of disclosure or use without breach of this Agreement; (iii) when a Party can establish by reasonable proof that the Confidential Information was lawfully in its possession prior to the execution of this Agreement; or (iv) when the Confidential Information is required to be disclosed by law, final order of a competent court or an administrative or legislative tribunal, or by the applicable regulations or policies of any regulatory agency of competent jurisdiction or any stock exchange, in which case:

- a. The receiving Party has provided the disclosing Party with prompt written notice thereof so that the latter may seek appropriate remedy and/or injunctive relief prior to such disclosure;

- b. The receiving Party has taken all reasonable actions and/or steps to resist or narrow down the information to be disclosed;
- c. Should partial disclosure be required, the receiving Party furnishes only that portion that is legally required to be disclosed; and
- d. The receiving Party shall not oppose and shall cooperate with the disclosing Party with respect to any such request for any protective order or other relief.

The disclosing Party shall be entitled, in addition to any other relief available to it, to the granting of injunctive relief without proof of actual damages or the requirement to establish the inadequacy of any of the other remedies available to it. These obligations in relation to confidentiality shall survive the termination of this Agreement.

- 8. **DATA PRIVACY.** The Distributor understands that Enagic respects and ensures the protection of personal information under the Data Privacy Law. He agrees to the terms of Enagic's Data Privacy/Protection Policy as posted on Enagic's official Facebook page, <https://www.facebook.com/official.enagicphilippines/> and bulletin board.
- 9. **CONSENT.** The Distributor consents to the commission given to him according to Enagic's discretion. The Distributor further consents and authorizes Enagic to collect his information in relation to the distributorship.
- 10. **NON-WAIVER.** Either Party may waive compliance by the other Party of any term or provision of this Agreement provided, however, that such waiver shall not operate as a waiver of the right to invoke compliance therewith at a future date. Likewise, no failure to exercise and no delay in exercising any right, remedy, or power hereunder shall operate as a waiver thereof. No waiver of this Agreement, or any provision thereof, shall be valid unless the same is made in writing.
- 11. **CAPTIONS; CONSTRUCTION.** The captions of this Agreement are inserted only as a matter of convenience and for reference, and in no way define, limit, or amplify the terms and provisions of this Agreement. The Parties warrant and represent that they have read and examined in full this entire Agreement and other documents incorporated herein by reference.
- 12. **SEVERABILITY.** If a court of competent jurisdiction holds any provision of this Agreement unenforceable or invalid, only such provision shall be severed and shall not affect the validity or enforceability of the remaining provisions.
- 13. **SETTLEMENT OF DISPUTES.** The Parties hereby agree to reconcile and amicably settle, on a best effort basis, any dispute and/or differences arising between themselves from billings, collections and other disputes arising from this Agreement. Should amicable settlement fail, both Parties are accorded the right to seek any and all remedies available under the law.

14. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the Laws of the Republic of the Philippines. Any legal action or proceedings arising out of or in connection with this Agreement shall be brought exclusively in the proper courts of Makati City.

*[This space is intentionally left blank. Signature page follows.]*

IN WITNESS WHEREOF, the Parties have set their hands on the date first above written, at \_\_\_\_\_, Philippines.

**ENAGIC PHILIPPINES, INC.**

**DISTRIBUTOR**

By:

By:

**Sueiko Swanson**  
General Manager

**[Full Name]**

**SIGNED IN THE PRESENCE OF**

\_\_\_\_\_  
\_\_\_\_\_

**ACKNOWLEDGMENT**

**REPUBLIC OF THE PHILIPPINES )**  
**) S. S.**

**BEFORE ME**, a Notary Public for and in \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2018, personally appeared the following:

<b>NAME</b>	<b>GOVT. ID NO.</b>	<b>DATE/PLACE ISSUED</b>
SUEIKO SWANSON TIN:		
[DISTRIBUTOR] TIN:		

all known to me and to me known to be the same persons who executed the foregoing instrument, and acknowledged to me that the same is their free and voluntary act and deed and that of the corporation herein represented.

This Agreement consists of \_\_\_\_\_ ( ) pages including this page wherein this acknowledgment is written.

**WITNESS MY HAND AND SEAL** on the date and at the place first above written.

Doc. No. \_\_\_\_;  
Page No. \_\_\_\_;  
Book No. \_\_\_\_;  
Series of 2018.